

National Chengchi University

Implementation Directives for Additionally Allocated Faculty Positions to Develop General Education

Passed on March 16, 2009 by the General Education Center Committee in its 1st Meeting of the 2nd Semester of the 2008 Academic Year

Amended and passed on November 23, 2009 by the General Education Center Committee in its 2nd Meeting of the 1st Semester of the 2009 Academic Year

Amended and passed on December 28, 2009 by the Academic Affairs Meeting in its 2nd Meeting of the 1st Semester of the 2009 Academic Year

Passed and filed for reference on January 11, 2010 by the 27th Meeting on the Recruitment of Distinguished and Special Talent

Amended and passed on March 7, 2011 by the General Education Center Committee in its 1st Meeting of the 2nd Semester of the 2010 Academic Year

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Passed and filed for reference on April 27, 2011 by the 35th Meeting on the Recruitment of Distinguished and Special Talent

Amended and passed on November 13, 2017 by the General Education Committee in its 1st Meeting of the 1st Semester of the 2017 Academic Year

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Promulgated on January 15, 2018 by Official Letter Cheng Jiao Tzu No. 1070001248

Amended and passed on May 8, 2025 by the General Education Committee in its 2nd Meeting of the 2nd Semester of the 2024 Academic Year

Article 1 These directives are established in accordance with Article 3 of the University's Faculty Position Expansion Plan for Academic and Research Units, with the aim of supporting the robust development of general education and cultivating talents with innovative liberal arts thinking and professional competence.

Article 2 The titles and core themes of the Core General Education Courses shall be designed and coordinated by the General Education Committee.

Article 3 Teaching units that commit to offering Core General Education Courses totaling 1,000 student-credit hours per academic year shall submit a course proposal. This proposal must be approved by departmental/graduate institute and college-level meetings, and confirmed by the respective domain convener. Upon completion of these procedures, the unit may formally apply to the University for the allocation of one faculty position, until the quota is exhausted.

When two teaching units jointly submit an application, the allocated faculty position shall be co-appointed by both units.

Teaching units that are not granted a faculty position but continue to offer Core General Education Courses shall likewise comply with the course planning and review procedures set forth in these Guidelines.

Article 4 Each teaching unit shall submit a course proposal clearly specifying the course titles and main content, listing the names of the instructors committed to offering the course, and indicating the enrollment limit for each class. Each course must be offered in different classes scheduled at varying time slots, with a maximum of four sections per academic year. The total number of student-credit hours—calculated by multiplying the number of students per section by the number of classes and the number of credit hours—shall reach a minimum of 1,000 student-credit hours.

The course proposal mentioned above must include the following elements:

1. Course design shall balance the curriculum's knowledge content with the conversion and application and conversion of conceptual knowledge.
2. A professional learning community among instructors shall be established for the course, with an experienced instructor serving as the mentor.
3. A common course framework shall be established, including common teaching objectives, course syllabus, grading criteria, and reference materials.
4. Shared teaching materials for the course shall be developed and updated annually.
5. The content and methods of discussion sessions shall be designed to ensure effective integration with the main lectures.

Article 5 The calculation of 1,000 student credits is based on the enrollment limits set by the instructor(s) prior to the start of the course, while the actual total enrollment number after the course begins is used as a reference indicator for the review.

Article 6 If the course offered by each teaching unit aim to address broader perspectives, instructors are encouraged to co-teach the course. However, the maximum number of co-instructors should not exceed three.

Article 7 The minutes passed and confirmed by the department, graduate institute, center, or college meeting shall, in addition to the course proposal mentioned in Article 4, also include the following statement: "This (teaching unit) places equal importance on both university-wide general education courses and the professional courses of this (teaching unit). If we fail to continuously design and offer core general education courses amounting to at least 1,000 student credit hours, we will return the additionally allocated faculty position, and the University will reallocate it to support other eligible teaching units."

Article 8 Unit offering Core General Education Course shall review their common course frameworks every three years and submit them to the respective domain committees and the General Education Committee for approval.

Article 9 All Core General Education Courses shall undergo a review every three years. The design and criteria for the review shall be further established. Courses that do not pass the review

shall be referred to the General Education Committee to reassess the reasonableness for their continued offering.

Article 10 These directives shall be promulgated after being passed by the General Education Committee, and the same applies for any amendments.

