

National Chengchi University Regulations for General Education Courses

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Amendment of Articles 4, 5, 6, 7, and 8 approved on March 21, 2011 by the Academic Affairs Meeting in its 1st Meeting of the 2nd Semester of the 2010 Academic Year

Amendment approved on November 5, 2012 by the Course Committee of the Center of General Education Center Committee in its 1st Meeting of the 1st Semester of the 2012 Academic Year

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Amendments to Articles 5, 6, 8, 10, and 11 approved on June 4, 2018, by the Academic Affairs Meeting in its 2nd Meeting of the 2nd Semester of the 2017 Academic Year

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Amendment of Articles 5, 6, 7, and 8 approved on June 02, 2025 by the Academic Affairs Meeting in its 2nd Meeting of the 2nd Semester of the 2024 Academic Year

- Article 1 National Chengchi University Regulations for General Education Courses (hereinafter referred to as the "Regulations") is established to regulate the general education course offerings and to achieve the goal of holistic education.
- Article 2 The Center for General Education (hereinafter referred as the "Center") is responsible for the university's general education courses.
- Article 3 National Chengchi University (hereinafter referred to as "NCCU") faculty members and researchers shall follow the Regulations and relevant regulations of NCCU when offering general education courses.
- Article 4 General education courses at NCCU comprise of General Language

Education Courses, Common General Education Courses, and College General Education Courses.

Article 5 The general education course structure and credit requirements are listed as follows:

- I. General language Education Courses contain Chinese Language Courses (3 to 6 credits), and Foreign Language Courses (6 credits); Common General Education Courses contain courses in Humanities (3 to 7 credits), Social Science (3 to 7 credits), Natural Science (3 to 7 credits), and Informatics and Computing (2 to 3 credits); College General Education Courses (0 to 3 credits). Students need to complete 28 credits to satisfy the graduation requirements. Excess credits are not counted as graduation credits.
- II. Core General Education Courses, structured under the Common General Education Courses, aim to cultivate vision, self-learning, independent thinking, and civic awareness in students.
- III. The core general education courses are offered in the domains of Humanities, Social Sciences, and Natural Sciences. Students are required to take at least one such course from two of the three above domains respectively.
- IV. The recognition, waiver, and transfer of general education course credits are handled in accordance with the University's General Education Course Credit Recognition and Crediting Regulations.
- V. General Language Education Courses shall be handled in accordance with the university's Regulations for Undergraduate English Courses, Regulations for Enrollment in Foreign Language Courses, and Implementation Guidelines for General Education Chinese Language Instruction.

Students admitted before the 2017 academic year shall take at least 4 to 6 credits of foreign language general education courses.

Students admitted before the 2019 academic year shall follow the original general education curriculum and complete 28 to 32 credits to satisfy the graduation requirements. Excess credits are not counted as graduation credits. The maximum credit granted for Common General Education Courses of Humanities, Social Science and Natural Science respectively is 9 credits. The new general education courses of Informatics and Computing are regarded as Common General Education Courses in Natural Science.

Starting from the 2024 academic year, international students enrolled in fully English-taught degree programs or in departments that offer a sufficient number of English-taught courses to fulfill graduation requirements shall take general education courses in accordance with the NCCU Guidelines for General Education Courses for International Students Enrolled in English-Taught Programs.

Article 6 Offering of General Education Courses shall be aligned with the course guidelines established by respective domain committees. The general education courses at NCCU are offered in either one of the following ways:

- I. By invitation: By following the NCCU philosophy and the objectives of general education and with the approval of the President, the Vice President for Academic Affairs, the Director of the Center, and the convener of each domain group, the Director of the Center invites NCCU instructors or request relevant colleges or departments to recruit off-campus scholars and experts to offer courses.
- II. Application for Course Offering: Only full-time and part-time faculty members and full-time researchers of the university may apply. Self-directed learning courses shall be administered in accordance with the Guidelines for College General Education Courses for Self-Directed Learning.

Article 7 Offering of general education courses shall comply with the following principles.

- I. In principle, a general education course is designed as a two-credit course in each semester. Courses involving group discussions and similar activities may be designed as three-credit courses.
- II. The minimum number of students enrolled in a course is fifty. In principle, the maximum enrollment for Core General Education Courses shall be limited to 140 students.
- III. No prerequisite courses are allowed.
- IV. Exclusions shall be set for students enrolled in related departments. In general education courses, students from departments or colleges closely related to the course content shall be excluded as a principle. For Core General Education Courses, students from the course-offering department, as well as those pursuing double majors or minors in related domains, shall be excluded from enrollment. If there are exceptional cases, the reasons shall be clearly stated.
- V. Except Core General Education Courses, a general education course offers one class per semester in principle. Application for adding more classes shall be submitted to the General Education Committee for approval.
- VI. Interdisciplinary courses may be designed and offered. Credit recognition is limited to one single domain.
- VII. Courses shall be offered according to the class hours and numbers of subjects specified by the Center.
- VIII. Core General Education Courses shall be offered as three-credit

courses. The instructor shall schedule one hour of discussion for every two hours of lecture when the class is conducted in a group discussion format. This discussion session shall be included in the official course timetable and is included in the instructor's total teaching hours, amounting to three hours per course. Teaching assistants (TAs) of all categories shall be assigned in accordance with the University's TA Implementation Guidelines and related regulations, following application and approval procedures.

- IX. General education courses shall be offered independently from professional courses; cross-listing or alternating offerings between the two is not permitted.

The rules in Items II, V, and VII of the preceding paragraph do not apply to General Language Education Courses and interschool joint general education courses.

Article 8 Those who apply to offer a general education course shall abide by the following rules:

- I. The instructor applying to offer a new general education course shall submit the National Chengchi University Faculty and Researcher Application Form for New General Education Course and related documents to the Curriculum Committee of the corresponding department and college or equivalent for approval before delivering to the respective Domain Committee of the Center, the General Education Committee, and the Academic Affairs Meeting for review.
- II. Once a general education course has been approved through the relevant committee reviews, any subsequent changes in the course content or instructor are required to apply for approval in accordance with the procedures for applying for a new course. Changes within three years of approval shall be avoided.
- III. Except for those offering Core General Education Courses, the course offering application is required when the instructor has not offered the same general education course for three or more years or more.
- IV. A full-time faculty member may teach a maximum of four credits of general education courses per semester. If core general education courses are included, the maximum is six credits. This restriction does not apply to full-time contract instructors assigned to specific teaching duties.

Full-time researchers are required to meet the following additional rules when applying to offer general education courses.

1. The applicant's research unit shall submit the documents containing the information on the applicant's education and work experience to the

Faculty Evaluation Committee for review.

2. Applicants who pass the aforementioned reviews and receive approval for their course offering proposals, as outlined in the previous paragraph, will be submitted by the Personnel Office to the Ministry of Education for issuance of teaching certificates. However, applicants who are already qualified instructors may be exempted from this filing procedure.

The review of teacher qualifications in the two preceding paragraphs shall be conducted in accordance with the applicable personnel regulations.

Article 9 The review procedure and criteria for general education courses are further stipulated by the Center.

Article 10 Matters not specified in the Regulations shall be subject to the applicable statutes and resolutions of the General Education Committee.

Article 11 The Regulations are implemented after approval by the General Education Committee and the Academic Affairs Meeting. The same applies to all subsequent amendments.