

## **National Chengchi University Principles for Assisting Students Who Have Suffered from Unexpected Major Disaster**

Passed on December 21, 2015, by the Academic Affairs Meeting in its 2nd Meeting of the 1st Semester of the 2015 Academic Year

- Article 1 These Principles are established in accordance with Article 28 of the University Act of Taiwan, the Ministry of Education's Principles for Assisting Students Who Have Suffered from Unexpected Major Disaster at the College Level or Above, and National Chengchi University Academic Regulations.
- Article 2 The major disasters that prevent students from normal studies referred to in the Principles shall be determined by the competent authority of education. Students affected by major disasters as well as those students' academic rights shall be processed in accordance with the Principles.
- Article 3 Students who have registered for an entry exam for NCCU may submit relevant medical certification documents to apply for special exam services or apply for refund; such students may also check-in and register by submitting relevant certification documents through a proxy or by mail.
- Article 4 New students may submit through mail the relevant certification documents within the period specified in National Chengchi University Academic Regulations to retain their admission qualifications. Students who have retained admission qualifications but failed to complete registration before the expiry date may, as determined by individual requirements, request approval from the NCCU president to extend the retention period of admission qualifications.
- Article 5 Students may submit relevant certification documents within the period specified in National Chengchi University Academic Regulations and apply for delayed registration in writing or through mail.
- Article 6 Students' minimum course credits for each semester are not restricted by the minimum course requirements specified in National Chengchi University Academic Regulations. Students who fail to reach the minimum number of credits shall pay credit fees based on the number of course credits for the applicable period and shall not be required to pay the full tuition or miscellaneous fees.  
Course selection in schools other than NCCU shall not be restricted to make-up or supplementary courses, courses not offered by NCCU, or by the number of course credits.  
The department of the student may file an application to provide synchronized or unsynchronized remote education methods for NCCU courses to assist students with their studies, provided that the quality of study can be assured.
- Article 7 Teachers may adjust the evaluation standards for grading subjects based

on the conditions of individual students and may provide make-up exams or other remedial measures for the purpose of processing the scores of students.

Article 8 Students may, through mail, suspend their studies within the period specified in the National Chengchi University Academic Regulations; if the period in the semester or the suspension period has expired, students may submit relevant certification documents to file special applications.

Article 9 Students may apply for special approval from the NCCU president for the following items depending on their physical or mental condition and requirements of study:

1. Duration of study: Duration of study can be extended by at most 4 years, in accordance with National Chengchi University Academic Regulations.
2. Removal of restrictions on undergraduate students for expulsion resulting from failed academic scores.
3. Retention of international dual degrees or exchange student qualifications.
4. Students who were not able to transfer to a different department in accordance with procedure but require adjustments to their major department.
5. Relaxation of student graduation qualifications, provided students meet the minimum graduation credit requirements of the relevant department.

Article 10 Any matters that are not addressed shall be governed by related regulations of the Ministry of Education and the National Chengchi University Academic Regulations.

Article 11 The Principles have been implemented after the approval of a University Affairs Meeting; the same shall apply to all subsequent amendments thereto.